



Allotments Risk Assessment 2025

Haversham-cum-Little Linford’s Allotments are managed by the Parish Council to provide a safe and enjoyable environment for all tenants and visitors. This risk assessment aims to identify potential hazards associated with the use of the allotment site and to outline the necessary control measures to mitigate these risks.

The Parish Council is committed to ensuring the health and safety of all individuals on the allotment site by adhering to best practices and relevant health and safety regulations. Tenants are reminded of their responsibility to follow these guidelines and report any hazards or hazardous practices to the Parish Council. In case of an emergency, tenants should call 999 immediately.

No	Hazard	Person at Risk	Control/Monitoring
1	Blisters, minor cuts, abrasions	Tenants, Visitors	<ol style="list-style-type: none"> 1. Wear sturdy work gloves, not fabric 2. Keep hands as clean as possible 3. Keep up to date with tetanus inoculations
2	Accidents with tools	Tenants, Visitors	<ol style="list-style-type: none"> 1. Wear boots and other appropriate PPE 2. Inspect site prior to work 3. Exclude non-tenants if necessary 4. Keep tools well maintained and store safely 5. Discard faulty equipment 6. Use appropriate tools correctly 7. Get basic training in tool safety (power tools) 8. Seek advice for non-standard equipment

No	Hazard	Person at Risk	Control/Monitoring
3	Sharps: needles, razor blades etc.	Tenants, Visitors	<ol style="list-style-type: none"> 1. Do not lift leaves with hands 2. Use rakes 3. Wear boots and gloves 4. Do not compact with feet or hands
4	Moving, lifting or handling loads	Tenants, Visitors	<ol style="list-style-type: none"> 1. Assess load and location 2. Seek help if required 3. Get basic training in manual handling
5	Bonfires	Tenants	<ol style="list-style-type: none"> 1. Only if absolutely necessary 2. Do not use fuel oil 3. Have water supply or buckets of water 4. Do not leave unattended 5. Avoid lighting during dry weather
6	Uneven ground, trip hazards	Tenants, Visitors	<ol style="list-style-type: none"> 1. Be aware of ground state 2. Wear footwear with good grip 3. Take care on slippery ground 4. Keep access routes clear
7	Bacterial infections	Tenants, Visitors	<ol style="list-style-type: none"> 1. Maintain garden hygiene 2. Avoid touching face while gardening 3. Wash hands before eating 4. Cover cuts with waterproof dressings 5. Wash produce thoroughly
8	Plant allergies	Tenants, Visitors	<ol style="list-style-type: none"> 1. Avoid allergic plants 2. Wear gloves 3. Wash hands after gardening
9	Garden chemicals	Tenants	<ol style="list-style-type: none"> 1. Clearly mark and store chemicals 2. Use according to instructions 3. Keep chemicals locked away from children
10	Sunburn	Tenants, Visitors	<ol style="list-style-type: none"> 1. Wear suitable clothing 2. Use high factor sun cream

No	Hazard	Person at Risk	Control/Monitoring
			<ul style="list-style-type: none"> 3. Stay hydrated 4. Take breaks as needed
11	Hypothermia	Tenants, Visitors	<ul style="list-style-type: none"> 1. Wear warm, waterproof clothing
12	Smoking	Tenants, Visitors	<ul style="list-style-type: none"> 1. No smoking in enclosed spaces or near chemicals
13	Bee and wasp stings	Tenants, Visitors	<ul style="list-style-type: none"> 1. Be aware of environment 2. Avoid provoking bees or wasps 3. Seek medical advice if stung 4. Leave area if necessary
14	Greenhouse	Tenants, Visitors	<ul style="list-style-type: none"> 1. Replace damaged panels 2. Use gloves and safety glasses 3. Disinfect annually
15	Structures and sheds	Tenants, Visitors	<ul style="list-style-type: none"> 1. Ensure sound construction 2. Comply with required dimensions to avoid blocking sunlight to adjacent plots
16	Composting	Tenants	<ul style="list-style-type: none"> 1. Wear gloves and mask 2. Wash hands after handling compost
17	Animal manures	Tenants	<ul style="list-style-type: none"> 1. Wear gloves 2. Wash hands after handling
18	Water butts	Tenants, Visitors	<ul style="list-style-type: none"> 1. Do not wash produce or hands with water butt water 2. Supervise children near water butts
19	Rodents	Tenants, Visitors	<ul style="list-style-type: none"> 1. Wear gloves if necessary 2. Do not store food in sheds 3. Keep sheds clean
20	Project work on site	Volunteers, Tenants, Contractors	<ul style="list-style-type: none"> 1. Wear appropriate PPE 2. Exclude others by taping off area

No	Hazard	Person at Risk	Control/Monitoring
			3. Read and understand method statement
21	Access & Egress via Main Road	Volunteers, Visitors, Tenants, Contractors	1. Be aware of traffic 2. Supervise children at all times
22	Access & Egress via boundary openings	Tenants, Visitors	1. Use at own risk 2. Be aware of access possibilities
23	Gates left unlocked	Tenants, Visitors	1. Ensure gates are locked after entry and exit
24	Unauthorized key sharing	Tenants, Visitors	1. Do not share keys without prior consent of the Parish Council
25	Unmaintained plots	Tenants, Visitors	1. Keep plots clean and in good condition
26	Overgrown trees or bushes	Tenants, Visitors	1. Maintain fruiting trees and bushes
27	Noise pollution	Tenants, Visitors	1. Be mindful of operating noisy machinery
28	Uncontrolled dogs	Tenants, Visitors	1. Keep dogs on a short leash 2. Remove dog waste immediately
29	Improper waste disposal	Tenants, Visitors	1. Manage waste properly 2. Do not dispose of waste on other plots or communal areas
30	Prohibited materials	Tenants, Visitors	1. Do not use carpet, underlay, barbed wire, razor wire, vehicle tyres, or glass
31	Storage of flammable materials	Tenants, Visitors	1. Do not store petrol or flammable liquids without consent

No	Hazard	Person at Risk	Control/Monitoring
32	Water trough misuse	Tenants, Visitors	1. Do not use water from troughs for drinking
33	Unauthorized structures	Tenants, Visitors	1. Obtain consent before erecting structures 2. Ensure structures are of sound construction
34	Polytunnels and fencing	Tenants, Visitors	1. Install securely 2. Do not obstruct shared pathways
35	Vehicle access restrictions	Tenants, Visitors	1. Use vehicle access carefully 2. Avoid damage to the allotment site
36	Obstruction of paths	Tenants, Visitors	1. Keep main paths and paths between plots clear
37	Permitted livestock	Tenants, Visitors	1. Only keep chickens and rabbits with consent 2. Maintain animal welfare standards